

Professional Services Agreement

And Room Set-up Requirements for Speaking or Training with Janice Davies

(This form has been included to assist you, and speed up your administration.
However, if you'd like to deal directly, please make contact in the manner most
suitable for you)

This agreement is dated, between Attitude Specialists.Co.NZ
andAddress.....
.....

Attitude Specialists.Co.NZ and.....are under no obligation until
this agreement has been signed by both parties. Please Note: The presenter is not
confirmed for this engagement until one copy of this documentation and 50% deposit
has been received.

Presenter Janice Davies

Date

Session Time
Start & Finish

Set-up Time (One Hour before commencement if possible. If not, we will
need to discuss the arrangements.

Sessions &
Break Times
(if appropriate) Start.....
Morning Tea.....
Lunch.....
Afternoon Tea.....
Finish.....

Topic

Participant Numbers

Venue

Contact Janice Davies
Attitude Specialists.Co.NZ
P O Box
Email
www
Phone